

To whom it may concern,

I agree to all the police conditions below to be added to the operating schedule prior to opening.

Best,  
Lynsey

**From:** Avril.O'Brien  
**Sent:** 10 June 2021 18:44  
**To:**  
**Subject:** Unit 114 Centre Court SW19

Good Evening Lynsey & Thomas,

I hope you are well and thank you for your time yesterday.

After our discussions about some concerns The Metropolitan police would request the following be added to the operating schedule for Unit 114 Centre Court, SW19 8YA

### **SIA Registered Door Supervisors**

On Thursdays, Fridays, Saturdays, all major sporting events, bank holidays, Halloween, Christmas Eve, Private Events and New Year's Eve a minimum of two Security Industry Authority (SIA) registered Door Supervisors from the an Approved Contractor Scheme registered company must be employed at the premises from 20.00 hours, 16:00 hours for sporting events until all members of the public have left the premises. The licensee must take all the necessary precautions to prevent offensive weapons and drugs entering the premises. All Security Industry Authority Supervisors to wear Body Worn Cameras. A log shall be kept of the SIA door supervisors on duty including their full name, date of birth, SIA licence number, company details and booking on-off times. Security Industry Authority registered Door Supervisor shall patrol the immediate exterior of the premises to ensure that patrons leave the area quickly and quietly.

### **Glass**

Drinks will not be served in glasses or glass bottles in the outdoor areas.

### **Dispersal**

The premises will implement a Dispersal Policy which will seek to minimise any potential disturbance as customers leave the premises. This will include a reasonable timed reduction in music volume and increase in lighting prior to closure. In addition, suitable notices shall be displayed at all exits requesting customers respect the needs of the local residents and leave the area quietly. The internal entrance leading to the Centre Court Shopping Centre will be closed no later than 2000 hours.

### **CCTV**

The CCTV system installed at the premises shall be maintained in effective working order, and shall be in operation at all times the premises is open to the public. All

recordings made by the CCTV system shall be retained and stored in a suitable and secure manner for a minimum of 31 days, and shall be made available on request to the Metropolitan Police, the Licensing Authority or other Responsible Authorities. At all times the premises is open to the public a minimum of one member of staff on duty will be able to operate the CCTV system.

### **Security incidents**

An incident log shall be kept at the premises and made available on request to Metropolitan Police, the Licensing Authority or other Responsible Authorities. It must be completed within 24 hours of the incident and will record the following;

- All crimes reported to the premises.
- All ejections of patrons.
- All complaints received concerning crime and disorder.
- Any incidents of disorder.
- All seizures of drugs or offensive weapons.
- Any faults in the CCTV system.
- Any refusal of the sale of alcohol.
- Any visit by a relevant authority in relation to service

### **ACT AWARENESS**

ACT Awareness eLearning completed by all managers and staff:  
<https://www.gov.uk/government/news/act-awareness-elearning>

I would be grateful if you could let me know your thoughts on the above.

Kind Regards,

Avril

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